

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 371J, PAYETTE AND WASHINGTON COUNTIES, IDAHO, OCTOBER 8<sup>th</sup>, 2018 AT 6:30 P.M., IN THE GALLEON ROOM.

	<p>Chairman Adam Rynearson called the meeting to order in the Galleon room at 6:30 P.M. with Board members Jessica Lowry, Elisa Massoth, Ethan Mittelstadt and Candita Strong present.</p> <p>Chairman Rynearson led those in attendance in the Pledge of Allegiance.</p>
<p>Agenda Review</p>	<p>Chairman Rynearson reviewed the agenda.</p>
<p>Consent Agenda</p>	<p>Motion was made by Candita Strong and seconded by Jessica Lowry to approve the consent agenda as presented:</p> <ul style="list-style-type: none"> <li>a. Approve Minutes for the September 10, 2018 Meeting</li> <li>b. Approve Bills for October</li> <li>c. Approve District and Individual School Financial Reports</li> <li>d. Approve Building Administrator School Reports</li> <li>e. Personnel             <ul style="list-style-type: none"> <li>i. Resign Gary McCarney – MMS 7<sup>th</sup> Grade Girls Basketball Coach</li> <li>ii. Hire Anna Van Weerdhuizen – MMS 7<sup>th</sup> Grade Girls Basketball Coach</li> <li>iii. Hire Brad Coen PHS - Assistant Boys Basketball Coach</li> <li>iv. Hire Mike Boudreaux – Assistant Boys Basketball Coach</li> </ul> </li> </ul> <p>Motion carried unanimously.</p>
<p>Seek New Internet Service Bids</p>	<p>Motion was made by Jessica Lowry and seconded by Ethan Mittelstadt to authorize IT Director Danny Squibb to seek bids to renew existing contract or purchase new services for district wide internet services. Motion carried unanimously.</p>
<p>Amend PSD Policy #301.8, 303.5, 402.4</p>	<p>Motion was made by Elisa Massoth and seconded by Jessica Lowry to move the amended Payette School District Policies 301.8 Superintendent Evaluation, 303.5 Administrator Evaluation and 402.4 Certified Staff Evaluation to a second reading at the November 12<sup>th</sup>, 2018 Trustee meeting as presented. Motion carried unanimously.</p>
<p>Trustee Reports</p>	<p>Trustees reported on their interaction with Schools.</p>
<p>Finance Committee Reports</p>	<p>Finance Chairman Elisa Massoth reported that the finance committee had met to review the Athletic Strategic Plan budget noting that it was still a work in progress. The upcoming community levy committee meeting October 16<sup>th</sup>, 2018 at the Payette Public Library was discussed and the timeline that will be put together to ensure community knowledge, involvement and input on possible projects. Trustee Massoth stated that an Emergency Levy was imposed last year due to the increased attendance the first 10 days of the 2017-2018 school year. An Emergency Levy was not sought for the 2018-2019 school year to minimize tax implications for district residents.</p>

<p>Payette School District Page 2 October 8, 2018</p>	<p>The ISBA Annual Convention is in Boise November 14<sup>th</sup>-16<sup>th</sup>, 2018. 2019 Proposed Resolutions were distributed to the Trustees. Trustee Lowry will represent the district at the business meeting on Friday and will cast the vote on these resolutions.</p>
<p>ISBA Annual Convention  Citizen Comments</p>	<p>Chairman Rynearson opened the meeting to Citizen Comments. Jody Greif, 21<sup>st</sup> Century Kindergarten Program Grant Director, presented information on the kindergarten as well as the 21<sup>st</sup> Century After School Program. Paula McElroy, After School Program Director, was attending a training and not available. Lights on After School is an upcoming community event intended to have involvement from schools, businesses and other government entities. Everyone is invited.</p>
<p>Superintendent Report</p>	<p>Superintendent Robin Gilbert provided an update on the facilities plans with the architect and construction manager; both will be in attendance at the community meeting October 16<sup>th</sup> and both will participate in the building tours on October 17<sup>th</sup>.</p> <p>The combined Continuous Improvement Plan, Literacy Plan and College Career Plan has been submitted to the State Board of Education and is posted on the Payette School District website.</p> <p>Superintendent Gilbert reviewed collaboration trainings and events that are occurring throughout the district. October 4<sup>th</sup> and 5<sup>th</sup> professional development days were filled with opportunities for instructional improvement and curriculum mapping.</p> <p>Superintendent Gilbert presented data on initial assessments from Star360, i-Station and i-Ready. She also informed the board of the following:</p> <ul style="list-style-type: none"> <li>• 2 additional carts of Chromebooks have been purchased with district funds for the Primary school.</li> <li>• 2 additional carts of Chromebooks have been purchased with district funds for the Westside school and Westside fundraising dollars are being used to purchase a third cart.</li> <li>• Teacher observations are on schedule; areas of concern are being addressed.</li> </ul> <p>The Public Relations Committee, under the leadership of Marci Holcomb, is focusing on district rebranding, webpage update/redesign, marketing campaign and simplification of social media sites.</p>
<p>Executive Session</p>	<p>Clerk Choate read: “Be it resolved by the Board of Trustees of School District 371J Payette, Idaho, as provided in Section 74-206 subsection (d) of the Idaho Code, the Board will now go into executive session at 7:35 P.M. for the purpose of the student excessive absence hearings. Motion is therefore made by Candita Strong and seconded by Ethan Mittelstadt that the Payette School Board go into executive session.” Motion requires a roll call vote. Voting yes: Jessica Lowry, Elisa Massoth, Ethan Mittelstadt, Adam Rynearson and Candita Strong. Voting no: No one.</p>
<p>Declare Students Excessively Absent</p>	<p>The board was declared out of executive session at 7:50 P.M. Motion was made by Elisa Massoth and seconded by Candita Strong to declare Student “A” and Student</p>

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"B" excessively absent as defined in Payette School District Policy 502.1 and refer the parents to the prosecuting attorney. Motion carried unanimously.

Adjournment

The meeting adjourned at 7:51 P.M.



Attest



Approved

Payette High School made significant strides toward our goals in the month of September. Weekly collaboration time has been devoted toward curriculum mapping and the development of committees to address individual areas with potential to improve. Our Student Relations Committee has developed new means to recognize student effort and achievement. Our Policy Committee is reviewing the student and staff handbooks to ensure future versions are up to date, informative, and user friendly. The PBIS (Positive Behavior Interventions and Supports) Committee is developing a handbook addressing our goal for a safe and orderly school.

Student opportunities to promote change have led to many encouraging practices. Principal's Council, comprised each week of new representatives from advisory groups, serves as a voice for the student body and a means of direct communication between the administrative team and the students. This council was responsible for developing a standard and method for selecting a Teacher of the Month. English Teacher Shawn King was the first recipient of the award as Teacher of the Month for September. The Letterman's Club is another new student organization, one that provides a platform for communication between the Fall sports teams and the band. This group is working on ways to promote school culture, pride, and harmony among the entire student body.

CTE/CTS programs continue to develop. Our HOSA students recently won the prestigious "Golden Octopus" award in competition with other CTS students from the area. Our officers have had the opportunity to take part in leadership training developed by the state CTS department. As a department we are preparing for program review happening later this fall.

As the leaves change students and staff remain focused on our goals. We still find ourselves very "Proud to be Pirates!"

# WARREN E. McCAIN MIDDLE SCHOOL

400 N. Iowa Payette, Idaho 83661 642-4122

Rick Hale – Principal

"Pirate Pride"

October Board Narrative  
McCain Middle School

We have reached our first progress report at MMS and had parent teacher conferences on the 26<sup>th</sup> and 27<sup>th</sup>. 2193 total grades were given to our 377 students. 38.4% of the grades given were A's, 18.8% were B's, 14.5% were C's, 8.0% were D's, 12.6% were F's and 7.6% were P's for pass.

We have been using all our Wednesday collaboration time productively. Our departmental instructional data teams have been trained and are using the Equip student work analysis protocol to analyze lesson plans, instructional strategies, rubrics and standards alignment. Our grade level instructional data teams are being trained in a modified RTI protocol to better identify and monitor students in need of classroom interventions. Both instructional teams are engaged in work that is directly related to our school improvement plan.

Football, volleyball and cross-country are well underway. As of this writing our 7<sup>th</sup> grade football team is undefeated, including a win over Fruitland (go Pirates!). We are looking forward to the wrestling season. For the first time 6<sup>th</sup> graders can participate in SRV meets. Girls' basketball practice begins in mid-October with games beginning October 30<sup>th</sup>.

I will be attending the Idaho Principal's Network workshop October 1<sup>st</sup> and 2<sup>nd</sup>. These meetings are ongoing, and I find them to be very useful for my own growth as a leader. I will also be attending the Family and Community Engagement conference October 8<sup>th</sup> and 9<sup>th</sup>.

Respectfully,

Rick Hale

# Westside Elementary School

*Committed to Excellence*

MaryBeth Bennett  
Principal

Kelly Sullivan  
Counselor

Angela Fletcher  
Secretary

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Westside Elementary School  
October 2018-19 PSD Board of Trustees Report

Westside students and staff were fortunate to participate in a fun presentation titled, *Eye to Eye*, paid for with Safe and Drug Free School funds. The assembly was well received, with the important message being that we all need to take the time to get to know one another and to invite others to participate in groups or activities.

Parent-Teacher conferences were held on Wednesday, September 19<sup>th</sup> and Thursday, September 20<sup>th</sup>, by appointment with the classroom teacher. We had a successful turn out. These meetings provided teachers the opportunity to discuss student progress and strengthen the school/parent relationship. Teachers were able to demonstrate for the parents how to access Tyler SIS Parent Portal. Teachers were also able to explain growth mindset and explain how parents can support their student's efforts from home. Parents were also informed about Accelerated Reader, student independent reading goals and certification goals. We also use this opportunity for parents to update the Tyler SIS information that was provided at registration for the student, to ensure we have correct contact numbers and addresses.

September 21<sup>st</sup> was the start of Westside's 12th annual potato feed and raffle ticket sales, with the dinner set for Thursday, October 11<sup>th</sup> from 5:00-7:00. Dinner tickets can be purchased at the door. The student selling the most potato feed tickets by Tuesday, October 2<sup>nd</sup> will earn the privilege of being Principal for a Day. This event is a win-win for all involved. Fundraising is so important to our school. This month we were able to purchase \$3,000 worth of new books for our school library. Students participated in the process by offering suggestions of titles they'd like to read. We also use the funds to purchase awards and rewards for students, stock Pirate Store items, and to pay for field trips and assemblies.

We began a book study class on September 24, titled ***Growth Mindset Coach, A Teacher's Month-by-Month Handbook for Empowering Students to Achieve, by Annie Brock and Heather Hundley***. Twelve Westside certified staff are participating. One of Westside's School Wide Improvement Plan (SWIP) target goals is to help students manage difficult learning tasks without shutting down or acting out behaviorally. The intent is that the information and collaboration provided through this book study will give our teaching staff strategies in working through challenging behaviors connected to learning activities.

On September Collaboration Wednesdays we spent valuable time reviewing data that included ISAT results for the building and by teacher, and STAR360 reports. We formulated a plan for Mastery Connect

to track individual/student/class data on the designated “must haves” for English Language Arts and Mathematics. We completed a self-assessment of the Leading Indicator Survey for Teachers and Staff for baseline data purposes. We are utilizing Teacher Vitae to complete Individual Professional Learning Plans (IPLP), with teachers targeting personal areas of improvement and professional development as goals to work toward.

As we look towards October, we are excited at the professional development being offered to Westside in the areas of research based instructional strategies, project-based learning and Mastery Connect.

Respectfully,  
  
MaryBeth Bennett, Principal



**KIPP MCKENZIE**  
*Principal*

**MARITZA OLVERA**  
*Secretary*

**YESSERIA HERNANDEZ**  
*Registrar*

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October 8, 2018

Members of the Board:

On September 13<sup>th</sup> Payette Primary School held our first BBQ Dinner and Raffle Basket Fundraiser. We served three hundred ninety - four BBQ dinners and raffled off eight adult baskets and thirty-five student prizes. All food, prizes, and raffle basket items were donated, and we made a little over \$3,000.00 to be spent on students and their teachers.

On Thursday afternoons, we have been training as a staff on Responsive Classroom strategies to help make PPS a consistent, caring, and safe school. The last two Thursdays we have been working on "Problem-Solving conferences" for teachers and students and "Student-to- Student Conflict Resolution". Both-of-these topics are designed to give teachers and students tools to solve problems in a consistent, easy, and positive way.

On Wednesday Early Release days, we are proud to announce that all four grade level teams have completed the Forty-Eight Hour Challenge through Mastery Connect. All four teams designed and uploaded a common assessment aligned to a standard into Mastery Connect. They then taught a lesson on that standard and assessed their students' mastery, entering results into Mastery Connect. This was followed by great conversations about student learning and teaching strategies. Teachers are now building both summative and formative assessments along with common unit planning to evaluate student mastery and effective teacher strategies to inform instruction.

Payette Primary School completed our new Fall IRI assessment through I-station. This data was used as part of our Literacy Plan to group students by skill and to provide them with additional interventions for 45 minutes daily. Students are-able-to move up to the next level of intervention as they master the skills necessary. Students that scored above grade level are being provided with extension activities that will challenge them. Our third-grade students also completed the fall STAR 360 Assessment in both reading and math.

We have created two new committees. The first committee is to oversee the Responsive Classroom Model and to work with staff to ensure smooth use of the strategies and to give guidance. They now meet every Friday morning before school. The second committee is an expanded and improved School Improvement Team that will monitor our growth towards our four goals listed in our School Improvement Plan. They meet the second Tuesday of each month after school for forty-five minutes. Both-of-these groups are being led by teachers. I have stepped back to allow my staff to have ownership in both-of-these endeavors, and I am monitoring and playing a supporting role as needed.

Sincerely,

Kipp A. McKenzie

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The Special Education Department has gotten started to a great school year. Although we lost several students over the summer for various reasons over the last month we have had several new students move in and have new referrals that the special education teachers are diligently working on to determine eligibility status. At this time we have:

Location Number of Students

Preschool (Mrs. Hash)	20
Payette Primary (Miss Barta)	35
Westside (Mrs. Scow)	24
McCain (Mr. Ewing)	31
Payette High (Mr. Evans and Mr. Vasey)	50
Speech and Language Services Only	25
ERR Primary (Mrs. Wadley)	13
ERR MMS/PHS (Mrs. Wadley)	5

This puts us at a total of 204 kids putting us up 10 students from last month. None of which are students we just recently identified, these students all came to us with existing IEPs in place from other districts.

The special education teachers will be meeting monthly on the first Wednesday of the month to collaborate on best practices for students in their classrooms and working to support general education staff as well. Our first meeting will be focusing on writing measurable goals for students and how to progress monitor these goals to ensure students are making progress towards the goals. In addition this will provide valuable training to many of our teachers who are in the first or second year of teaching. The use of collaboration time to conduct these meetings is extremely valuable as this allows students to maintain their highly qualified teachers in the classroom rather than having substitutes to get this needed work completed.