

**PAYETTE SCHOOL DISTRICT TREASURE VALLEY TECHNICAL SCHOOL HAS THE FOLLOWING OPENING FOR THE 2018-2019 SCHOOL YEAR:**

**Health Professions – Emergency Medical Technician (EMT) Instructor**

**LENGTH OF CONTRACT:** The period of employment and salary shall be determined annually by the Payette School District Board of Trustees.

**WORKING SCHEDULE:** May be full-time or part-time, a.m. or p.m., or both depending on student load.

**IMMEDIATE SUPERVISOR:** Payette High School Administrator and TVT CTS Administrator.

**JOB SUMMARY:**

To assist in the development and delivery of instructions and consortium school based Professional-Technical training experiences that will permit students to learn professional job requirements through a curriculum that leads to basic skills and knowledge of EMT training in the Health Occupations Program of Study.

**QUALIFICATIONS OF EMT COURSE INSTRUCTOR:**

Certification eligibility must be determined by the Idaho Division of Professional Technical Education and, in general, requires an Associate Degree with three (3) years of recent gainful employment OR not less than (8) years of recent successful gainful employment in the technical field in which you will be teaching. Preferably the EMT Instructor will have supervisory experience.

**Licensure:** Must have completed all transition requirements from EMT-Basic to EMT and be currently licensed as a transitioned EMT by the Idaho EMS Bureau.

**EMT experience:** Acquired by at least three years full-time work experience as a State Licensed EMT affiliated with a licensed (911 ALS preferred) EMS agency. Currently possess or have the ability to obtain prior to first day of instruction, a Limited Occupational Specialist Certificate from the Idaho Division of Professional Technical Education. (See for requirements.) Certification or confirmation of pending certificate from CTE is required prior to start date.

Current AHA BLS for Healthcare Providers CPR Card and AHA BLS Instructor Card (CPR/AED/First Aid for Adults & Pediatrics)

Must meet **ALL** of the following qualifications as defined by the IDAPA 16, Title 02, Chapter 03: EMT course instructors must be approved by the EMS Bureau, based on the following requirements: (7-1-09)

1. Application: Submission of an application to the EMS Bureau; (7-1-97)

2. Adult Instructional Methodology: Completion of one (1) or more courses approved by the EMS Bureau based on content to include the following instructional methodologies: (4-6-05)

- a. The adult learner; (4-6-05)
- b. Learning objectives; (4-6-05)
- c. Learning process; (4-6-05)
- d. Lesson plans; (4-6-05)
- e. Preparation; (4-6-05) Idaho Administrative Code IDAPA 16.02.03 - Rules Governing Department of Health and Welfare Emergency Medical Service
- f. Teaching aids; (4-6-05)
- g. Teaching methods; and (4-6-05)
- h. Evaluations. (4-6-05)

03. EMS Instructor Orientation: Completion of the EMS Bureau orientation program for EMS instructors or equivalent; and (4-6-05)

04. Licensure: Licensure at or above the level of curriculum being taught, for at least three (3) years. Licensed individuals and other health care providers must also be licensed at the EMT level. (7-1-09)

#### PRIMARY OR LEAD EMT INSTRUCTORS:

Primary or lead instructors must be approved as EMT Course Instructors, personally instruct at least seventy-five percent (75%) of the didactic training of the course, and instruct or oversee the skills training in the curriculum. (7-1-09)

#### SKILLS INSTRUCTORS:

EMT skills instructors must be approved as EMT Course Instructors and shall personally instruct the psychomotor portions of the curriculum. (7-1-09)

#### SUPERIOR QUALIFICATIONS:

In addition to the above qualifications, a superior candidate will have:  
Previous experience teaching

#### PERFORMANCE RESPONSIBILITIES

1. Teaches EMT courses using a variety of instructional methods and critical thinking exercises.
2. Prepares class syllabus, lesson plans, and skills scenarios that are aligned with National EMT Education Standards for EMTs.
3. Prepares formative and summative tests and keeps all grades current in Tyler SIS.
4. Conducts skills labs and coordinates student participation in the NREMT Psychomotor Skills test.
5. Selects course material & textbooks that are aligned to the NREMT Educational Guidelines and list of Idaho CTE adopted textbooks.
6. Enters daily attendance in Tyler SIS.
7. Prepares budget reports, requisitions and expense reports.
8. Responds to annual evaluation report.
9. Serves as the advisor or co-advisor of the student-led organization (HOSA).
10. Attends professional development conferences and maintains Occupational Specialist Certificate through the Division of Professional Technical Education as well as EMT Licensure through the State of Idaho EMS Bureau.

11. Attends weekly faculty meetings.
12. Prepares and submits required CTE 10-Forms and other forms required by the Idaho EMS Bureau.
13. Submits and maintains contractual agreements with all clinical agencies.
14. Other duties as assigned by the PHS Administrator and TVT CTS Administrator.

#### EVALUATION

Performance will be evaluated by the PHS Administrator and TVT CTS Administrator.

Candidates should submit application and the following:

An essay, 250 words or less, on what your major strengths are as they apply to the position for which you are making application.

Cover letter

Resume

Photocopies of college transcripts

Photocopy of current Idaho teacher certification

Photocopy of Praxis or specified credits that verify highly qualified status

Three (3) current letters of recommendation

Mail To:

Tammi Griffin

Payette School District

20 N 12th Street

Payette, ID 83661

Or Email To: [tagriffin@payetteschools.org](mailto:tagriffin@payetteschools.org)

For more information regarding the opening contact: Jason Dransfield, (208)642-3327

**Applications are available at <http://payetteschools.org/certified-staff/> or call Tammi Griffin at 208-642-9366 or e-mail at [tagriffin@payetteschools.org](mailto:tagriffin@payetteschools.org).**

Payette School District is an Equal Opportunity Employer, as defined and required by state and federal laws. Position open until filled. All recommendations for hire are tentative offers. Employment is contingent upon board approval, and successful completion of a federal background check and drug-free workplace pre-employment screening (if required for the position). *Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.* Regular attendance is an essential function of this position.