

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 371J, PAYETTE AND WASHINGTON COUNTIES, IDAHO, MAY 14th, 2018 AT 6:30 P.M., IN THE GALLEON ROOM AT THE PAYETTE ALTERNATIVE HIGH SCHOOL.

	<p>Chairman Adam Rynearson called the meeting to order in the Galleon Room at 6:30 P.M. with Board members Jessica Lowry, Elisa Massoth and Candita Strong present.</p> <p>Chairman Adam Rynearson led those in attendance in the Pledge of Allegiance.</p>
<p>Agenda Review</p>	<p>Chairman Adam Rynearson reviewed the agenda.</p>
<p>Consent Agenda</p>	<p>Motion was made by Candita Strong and seconded by Jessica Lowry to approve the consent agenda:</p> <ul style="list-style-type: none"> a. Approve of Minutes for April 9, 23, and 25, 2018 Meetings b. Approve of District and Individual School April Financial Statements c. Approve of Bills for May d. Approve PHS Emergency Closure April 16th, 2018 e. Approve PHS Overnight Field Trip – DECA to Atlanta, GA f. Approve Administrators’ School Reports g. Authorize Clerk Choate to Open a CapEd Savings Account h. Personnel Actions: <ul style="list-style-type: none"> i. Approve 2018-19 Administrator Salary Schedule ii. Approve 2018-19 Classified Salary Schedule iii. Retire Kathy Hittle – Speech Language Pathologist iv. Retire Peggy Hash – Special Education Pre-School Teacher v. Release from Contract and Resign – Brittany Waggoner, Special Education Coordinator vi. Resign Nicole Stevens – Westside Elementary Teacher vii. Hire Peggy Hash on a Retired Teacher Contract – Special Education Pre-school Teacher viii. Hire Keith Davis – PHS Math Teacher ix. Hire Jasmine Hooten – PPS 2nd Grade Teacher x. Hire Logan Stirm – PPS 3rd Grade Teacher xi. Hire Kelsey Hammerman – PPS Special Education Teacher (TFA) xii. Hire Certificated Staff as shown on the attached. <p>Motion carried unanimously.</p>
<p>PSD Policy 401.5 Certified Staff Grievance Procedures and 404.1 Certified Sick Leave Bank</p>	<p>The Payette School District (PSD) Policy #401.5 – Certified Staff Grievance requires amending to remove subjective terminology and update reporting and resolution time lines. The grievance policy is referred to in the Negotiation Agreement. The Payette Education Association is aware of and agrees with the need to clarify the policy. Two options were discussed; updating the existing PSD policy or adopting the ISBA model policy.</p> <p>Amending PSD Policy #404.1 Certified Sick Leave Bank is recommended to change the word from “shall” to “may” indicating that participation in the Sick Leave Bank is optional and not required. A requirement of exhausting available personal leave prior to utilizing days from the sick leave bank is also recommended.</p> <p>Motion was made by Elisa Massoth and seconded by Candita Strong to approve the recommended changes to Sick Leave Policy #404.1 and table the change to Certified Staff Grievance Policy #401.5 to allow time to review the recommended changes. Motion carried unanimously.</p>

<p>Payette School District Page 2 May 14, 2018</p>	<p>The floor was opened to citizen comments. There being none, the meeting continued.</p>
<p>Property-Architect and Construction Manager</p>	<p>The next step for the architect was discussed. Facilities Planners consultant Dr. Richard Bauscher has offered his services for creating a request for qualification (RFQ) for a construction manager. The construction manager would work with the architect to determine the next steps for the district. Motion was made by Elisa Massoth and seconded by Jessica Lowry to proceed with Dr. Bauscher creating a time line and RFQ for a construction manager with the interview and selection process being done face to face. Motion carried unanimously.</p>
<p>Sale of Bus</p>	<p>Clerk Choate reported that the 2001 Thomas rear engine pusher bus previously authorized for sale had been sold to the New Plymouth School District for \$2500.</p>
<p>Board Reports and Information</p>	<p>Trustees reported on their interactions with schools.</p>
<p>New Trustee Plan/Process</p>	<p>Superintendent Robin Gilbert updated the Trustees on the new board member training manual currently under development. Superintendent Gilbert informed the board that two individuals have expressed an interest in filling the Zone 1 Trustee seat vacated by Elizabeth Long in March. A list of possible interview questions was provided to the Trustees. Questions will be divided between written responses and verbal responses in a face to face interview with the applicants. Interviews will be tentatively scheduled to occur in conjunction with the construction manager interviews on June 5th, 2018 at 3:00 P.M. in the Galleon Room.</p>
<p>Superintendent Report</p>	<p>Superintendent Gilbert informed the Trustees that SAT scores for 2018 are not yet available. Other data points for student achievement were presented and discussed.</p>
<p>Exit Surveys</p>	<p>Superintendent Gilbert has created an exit survey that has been sent to all non-returning employees regardless of the reason for non-return. The survey is not intended to generate complaints but to identify areas the district could use for improvement. The survey offers an option to meet in person with Superintendent Gilbert. The results of the surveys will be presented at the June 11, 2018 board meeting.</p>
<p>Early Release for Collaboration</p>	<p>Superintendent Gilbert reported on the work of the collaboration committee which was made up of community members, teachers and daycare providers. The committee recommends a one hour and fifteen minutes early release on Wednesday afternoons for teacher collaboration and data analysis. Bus times will be changed to pick up MMS students before PHS students to allow PHS maximum instruction time to meet dual credit requirements. The PHS block schedule will be changed to rotating A and B schedules and the C schedule will be eliminated. Motion was made by Elisa Massoth and seconded by Jessica Lowry to approve the early release on Wednesdays for the 2018-2019 school year. Motion carried unanimously.</p>
<p>Student Handbooks</p>	<p>Student Handbooks were updated and presented to the Trustees for all schools. Motion was made by Elisa Massoth and seconded by Jessica Lowry to table all handbooks until the June board meeting to allow the new drug policy to be included, collaboration time to be included, promote consistency in expectations and behaviors and to better define ambiguous terminology. Motion carried unanimously.</p>
<p>Executive Session</p>	<p>Clerk Choate read: "Be it resolved by the Board of Trustees of School District 371J Payette, Idaho, as provided in Section 74-206 subsection (d) of the Idaho Code, the Board will now go into executive session at 8:00 P.M. for the purpose of a student request to reinstate credits and the superintendent evaluation. Motion is therefore made by Candita Strong and seconded by Jessica Lowry that the Payette School Board go into executive session." Motion requires a roll call vote. Voting yes: Jessica Lowry, Elisa Massoth, Adam Rynearson and Candita Strong. Voting no: No one.</p> <p>The board was declared out of executive session at 8:32 P.M.</p>

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Reinstate Credits

Motion was made by Elisa Massoth and seconded by Candita Strong to enter into a contract with Student "A" to reinstate credits lost due to excessive absences upon Student "A's" appearance before the board at the August 13, 2018 meeting to present the successful completion of credits lost due to grades and provide evidence of adhering to a structured schedule whether that be summer school, employment or volunteer work. Motion carried unanimously.

Superintendent
Evaluation

A board retreat will be scheduled to update the goals for Superintendent Gilbert for the 2018-2019 school year. A public statement regarding the 2017-2018 evaluation will be made during the June 11th, 2018 board meeting.

Adjournment

There being no further business, the meeting adjourned at 8:35 P.M.



Attest



Approved

May Board Narrative Payette High School

Congratulations to the staff and students of Payette High School and the Payette School District! For the second year in a row Payette High School has been awarded a National Bronze Medal and is recognized in the National Rankings of the U.S. News and World Report's Best High School rankings! Schools are ranked based on their performance on state-required tests and how well they prepare students for college. Out of 181 Idaho high schools listed in the report 28 high schools in Idaho are being nationally recognized. Seven of those received a silver ranking and the other 21 received a bronze ranking. Parma and Homedale are the other SRV schools who earned recognition at the bronze level. Here is a link to the rankings of Idaho high schools: <https://www.usnews.com/education/best-high-schools/idaho/rankings>. Here is a link to the methodology they use in their rankings: <https://www.usnews.com/education/best-high-schools/articles/how-us-news-calculated-the-rankings>.

The end of the year is coming quickly. Graduation will be held May 24th at Payette High School at 7:00pm.

We would like to encourage parents to access up to the second student grade information via the Tyler Sis Parent Portal (<https://sdm.sisk12.com/IDPY360/apphost/TylerSis#/login>). This will show the gradebook as it stands at the time it is accessed. This is a great tool for parents to see how students are doing in each class and to see specific areas they may be able to improve. If a parent has lost their access somehow they should contact the high school to have it reset. As of today we have 313 students whose parents or guardians have never accessed the parent portal. We believe this is a powerful tool and would encourage all parents to use it.

Spring sports are finishing up with many of the district events happening this week. Please support these teams as they represent PHS.

Looking ahead we are still trying to get an eSports team up and running. We have a club that plays Super Smash Bros currently and is sponsored by Mr. Taylor. We are looking to expand this into other competitive games. This will hopefully help us provide activities for students who do not normally get to participate in a team atmosphere. eSports have really taken off with scholarships being offered at the colligate level. We have a large group of students who are excited to participate in this. We will need to find some ways to improve our computer capabilities and are working with Mr. Squibb to assess those needs.

Finals will be taking place in the next few weeks. Seniors will take finals the week of May 14th. All other students will take finals the week of May 21st which will run on an AABBC schedule. This will allow teachers to review concepts with then students then test them the next day rather than two days later.

We have proposed many changes in our updated handbook. Some of the main highlights include removal of weighted GPAs and inclusion of a PHS campus wide discipline plan as an appendix. We feel removing the use of weighted GPAs encourages students to focus on their unweighted GPA which is what most college admissions and scholarships are based on. We feel that a weighted GPA artificially inflates a student's GPA. We feel it is important for us to include the discipline plan so all stakeholders have access to the expectations and procedures we will be using.

Thank you for all you do and go Pirates!

Respectfully,

Jason Dransfield

Principal

WARREN E. McCAIN MIDDLE SCHOOL

400 N. Iowa Payette, Idaho 83661 642-4122

Rick Hale – Principal

"Pirate Pride"

May Board Narrative
McCain Middle School

ISAT testing is finishing up at MMS. We have tested Math and Language Arts in 6-8 grade as well as Science in 7th grade. With the make-up tests that are currently underway we will hit the state mandated 90% participation rate. For reasons that we are still investigating the testing this year has been particularly lengthy. Most students have taken over eight hours to complete the Math and Language Arts portions of the test. Many students have taken over eleven hours.

Progress report 4 grades were sent home with students. Of the total grades given 28.6% were A's, 21.6% were B's, 13.4% were C's, 8.2% were D's, and 18.6% were F's. Among grades given to boys 24.8% were A's, 19.2% were B's, 13.5% were C's, 9.4% were D's, and 22% were F's. Among grades given to girls 32.2% were A's, 24% were B's, 13.3% were C's, 7.1% were D's, and 15.1% were F's. Summer school letters were sent home for those students who need to make up core credits.

Track and Tennis concluded on May 1st. Track saw many personal records set and at least one school record broken in hurdles. Mr. Mellick did a great job organizing the tennis program and season. The kids had a lot of fun and they grew as athletes and team members.

We have a middle school band concert on the 8th, a pep assembly during homeroom on the 10th and our candidates for student council will deliver their speeches on the 11th. The PHS band will perform in an assembly in our gym at 2:30 on the 16th. The fifth-grade tour of MMS will be on the 17th. Yearbooks will be passed out on the 17th as well. The 8th grade farewell assembly will be on the 23rd at 1:00. It is hard to believe that another year is coming to an end.

Respectfully,

Rick Hale

Westside Elementary School

Committed to Excellence

MaryBeth Bennett
Principal

Kelly Sullivan
Counselor

Angela Fletcher
Secretary

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Westside Elementary School
May PSD Board of Trustees Report

Westside Elementary School is busy, busy, busy! On April 10th, our students participated in the Oregon Coast Aquarium Outreach Assembly titled, "From Tube Feet to Tentacles". They learned about tide pools and creatures that live on the ocean floor. It was engaging, and students were able to see up close what the creatures looked like.

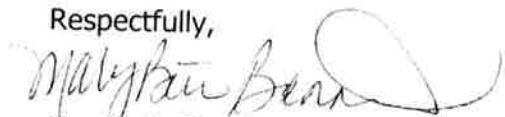
Our students began ISAT testing the second week of April. Teachers initially planned to divide up the assessments into two sessions each for math and ELA tests. 5th grade requires an additional session to complete the mandated state science test. As students worked through the ELA assessment, staff agreed it would be in the best interest of our students to add an additional testing session to complete all tests. ISAT testing will conclude with make-up tests administered the week of May 7th to meet the May 18th deadline.

Payette School District staff met on April 20th to recognize employee years of service, and to celebrate award recipients. Westside's Golden Apple recipient was Shannon Kelly and our Red Apple recipient was Ben Billings. Other district awards were presented at this time as well. Brunch was provided PHS Culinary students under the supervision of Mrs. Chris Higley, instructor. The event was enjoyed by participants. The afternoon had sessions for PERSI and a STEM presentation.

April 23rd was our annual Grandparent's Day celebration. Our time together began with a music program designed for our guests, led by music instructor Mrs. Carol Moore. The student performance was well received by our audience. Grandparents then enjoyed cookies and punch in classrooms and were able to take advantage of our book fair.

As we move into May, we are happy to celebrate staff during Staff Appreciation Week May 7-11. Additionally, we are looking forward to the 5th grade presentations for State Fair May 11th. We also enjoy introducing the 3rd grade to our school. Their annual visit includes a trip to the State Fair presentations in the gym, exploring a 4th grade classroom with information provided by current 4th grade students, and a building tour.

Respectfully,



MaryBeth Bennett, Principal



KIPP McKENZIE
Principal

MARITZA OLVERA
Secretary

YESSENIA HERNANDEZ
Registrar

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May Board Report

Dear Board Members:

Our testing window is coming to an end. We have taken the ISAT, Legacy IRI, Star 360, and the I-station pilot IRI. The results are pending.

On April 12th we hosted Grandparents' Day. We had over three hundred grandparents. They got to visit their grandchildren's class, take a tour, visit our book fair, and enjoy cookies and punch.

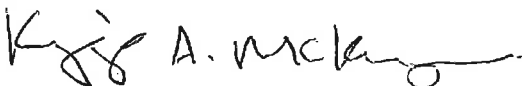
On April 26th we celebrated perfect attendance through the first three quarters. Eighty-six students received ice cream and a perfect attendance certificate.

On April 27th We held our annual Kindergarten Round-up. Staff wore cowboy attire, and we tested and rounded-up 71 kindergarteners for the 2018-2019 school year.

We held our PTO Carnival on April 27th. Kids got to play with carnival games, a dunk tank, bouncy houses, a petting zoo with horseback riding, and emergency community service vehicles to name a few. The Payette Booster Club provided lunch from their food truck. In addition, there was shaved ice, cotton candy, and popcorn. There was a large raffle, and the PTO raised over 7,500 dollars.

On May 3, our 21st Century After School Program held our first Bullying Prevention Night. We brought in Payette's Juvenile Probation Officer who talked to both students and parents about bullying. Parents then went to the library for further parent education, and students went to the gym where they had several tables with games and crafts that were aimed at educating the students about bullying. There approximately 85 students and adults in attendance.

On May 9th our third-grade students will be performing their spring music concert. There will be a show for the students at 10:00 and for parents at 2:00.


Kipp McKenzie

School Board Report
Payette Education Center

April was full of training and opportunity to attend conferences, in addition to wrapping up special services evaluations and IEP's, and growing our students educationally. One of the training opportunities, we were blessed to have been able to offer in house! Our very own Special Educator, Charmayne Scow, lead out a training on the STAR System which is based in Applied Behavioral Analysis (ABA) and developing instructional methods using discrete trial training, pivotal response training, and teaching functional routines. Staff in attendance at this training included staff from the Developmental Preschool and Extended Resource Room. Charmayne did a fabulous job and staff are excited to use with our students requiring the more intensive supports! I was also lucky enough to attend that Annual MSBT Special Education Law Conference in Boise, which as expected, provided outstanding guidance and legal updates across the nation and within Idaho. The knowledge is paramount in continuing our smooth operations and growth!

Respectfully,

Brittany Waggoner
Special Education Coordinator