

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 371J, PAYETTE AND WASHINGTON COUNTIES, IDAHO, APRIL 9<sup>th</sup>, 2018 AT 6:30 P.M., IN THE GALLEON ROOM AT THE PAYETTE ALTERNATIVE HIGH SCHOOL.

Agenda Review	<p>Chairman Adam Rynearson called the meeting to order in the Galleon Room at 6:30 P.M. with Board members Jessica Lowry, Elisa Massoth and Candita Strong present.</p> <p>Chairman Adam Rynearson led those in attendance in the Pledge of Allegiance.</p>
Consent Agenda	<p>Chairman Adam Rynearson reviewed the agenda.</p> <p>Motion was made by Candita Strong and seconded by Jessica Lowry to approve the consent agenda:</p> <ul style="list-style-type: none"> <li>a. Approval of Minutes for March 12<sup>th</sup>, 2018 Meeting</li> <li>b. Approval of District and Individual School March Financial Statements</li> <li>c. Approval of Bills for April</li> <li>d. Approve Administrators' School Reports</li> <li>e. Personnel Actions: <ul style="list-style-type: none"> <li>i. Retire Debbie Pallis – Special Education Teaching Assistant</li> <li>ii. Retire Janet Caron – PPS Teacher</li> <li>iii. Retire Paula McElroy – WES Teacher</li> <li>iv. Retire Leonard McElroy – Bus Driver</li> <li>v. Retire Corean Romriell – Title 1 Teaching Assistant</li> <li>vi. Accept Resignation of Jody Brand – PPS Special Education Teacher</li> <li>vii. Accept Resignation of Gwen Greif – PPS Teacher</li> <li>viii. Hire Marci Holcomb – PHS Alternative Summer School Administrator</li> <li>ix. Hire Continuing Contract Returning Certificated Staff as recommended by building administrators shown on the attached lists</li> </ul> </li> </ul>
Citizen Comments	<p>Motion carried unanimously.</p> <p>Two members of the community spoke to the Trustees regarding the School Districts' drug policy.</p>
Architect RFQ	<p>Three requests for qualifications (RFQ) were received by the deadline. Board members individually reviewed the RFQ's. All three firms will be interviewed. A work session will be scheduled for Monday April 23, 2018 at 3:00 P.M. for the interviews. References will be called prior to the interviews; ZGA by Elisa Massoth, HSA by Jessica Lowry and Design West by Adam Rynearson.</p>
Declare a 2001 Thomas Bus Excessive Equipment School Board Reports	<p>The new bus has been delivered. The 2001 Thomas pusher bus is no longer necessary. Western Mountain Bus provided documentation stating the Yellow Book value of the 2001 Thomas pusher bus was \$2400. A school district has expressed an interest in purchasing the bus to Transportation Supervisor Steve Phillips.</p> <p>Motion was made by Candita Strong and seconded by Jessica Lowry to dispose of the bus in the most efficient manner to include purchase by another school district at a minimum amount of the appraised value. Motion carried unanimously.</p>
Board Reports and Information	<p>School Board Trustees reported on their interaction with buildings.</p> <p>A tour of the district buildings and facilities was scheduled for April 25, 2018 at 8:30 A.M.</p> <p>Zone 1 has been vacant for 30 days. There have been no candidates express an interest at this time. A list of registered voters will be distributed to Trustees so qualified individuals can be</p>

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Superintendent Report

contacted. A list of questions was distributed to the Trustees to assist with identifying individuals interested in serving as the Zone 1 Trustee.

Superintendent Robin Gilbert met with building administrators to more clearly define the hard-to-fill and leadership positions that represent the best utilization of funds; benefiting the district, community and students. Leadership positions will be defined with specific expectations. Job descriptions will be created and the payment for the position will be a specific dollar amount.

Motion was made by Elisa Massoth and seconded by Candita Strong to approve the leadership premium proposal for 2018-2019. Motion carried unanimously.

Superintendent Gilbert is working with the technology staff and building administrators to create a district-wide technology plan. The goal is to establish a 5-year plan that includes equipment, vision, ISTE standards and professional development.

The Payette Primary School was successful in winning the 21<sup>st</sup> Century Grant award to continue offering full day kindergarten for the next 5 years.

The 2018 legislative session is closed. The post legislative tour presented by the State Department of Education is April 12<sup>th</sup>, 2018. This meeting will provide the detail necessary to create the 2018-2019 operating budget. April 17<sup>th</sup>, 2018 is the meeting with the Idaho School District Council where the 2018-2019 Blue Cross insurance rates will be announced. A finance committee meeting will be scheduled to create the 2018-2019 operating budget. A community and staff meeting will be held to communicate the budget information after the finance committee meeting.

April 20<sup>th</sup>, 2018 is a district in-service day and will include the celebration of retirees and district achievements. The Trustees are invited to attend.

Executive Session

Clerk Choate read: "Be it resolved by the Board of Trustees of School District 371J Payette, Idaho, as provided in Section 74-206 subsection (d) of the Idaho Code, the Board will now go into executive session at 7:22 P.M. for the purpose of a student request to graduate early and student excessive absence hearings. Motion is therefore made by Jessica Lowry and seconded by Candita Strong that the Payette School Board go into executive session." Motion requires a roll call vote. Voting yes: Jessica Lowry, Elisa Massoth, Adam Rynearson and Candita Strong. Voting no: No one.

The board was declared out of executive session at 7:48 P.M.

Allow Early Graduation

Motion was made by Elisa Massoth and seconded by Candita Strong to allow Student "A" to graduate early with the successful completion of all graduation requirements. Motion carried unanimously.

Declare 3 Students Excessively Absent

Motion was made by Elisa Massoth and seconded by Jessica Lowry to declare Students "B", "C" and "D" excessively absent as defined in Payette School District Policy 502.1 and refer the parents to the prosecuting attorney. Motion carried unanimously.

Adjournment

There being no further business, the meeting adjourned at 7:50 P.M.

  
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Attest

  
\_\_\_\_\_  
Approved

# Payette School District

SUCCESS THROUGH EDUCATION

Robin R. Gilbert  
*Superintendent*  
Barbara Choate  
*District Clerk*  
Kristi Townsend  
*Treasurer*  
Tammi Griffin  
*Admin. Asst.*

April 9, 2018

## April Board Report

### Payette School Board Members:

On the evening of March 15, we had our second annual Family Fun Math Night. We were privileged to have Steve Wyborney come and present. Steve is the Ontario School District Math Coach, and was also a former teacher of the year for the state of Oregon. After the presentation, students and parents were-able-to experience our "math carnival", which included 14 stations of varying math challenges. We ended with ice cream sundaes for all! Eighteen staff members helped, and it was a joint family event with our 21<sup>st</sup> after school program. Parents learned about how they could enhance their child's math experiences, and Love Inc. provided education for the adults on financing, as one of our math stations. About 180 students and family members attended the event.

We are excited to announce that Payette Primary School has been awarded the 21<sup>st</sup> Century CCLC Grant, which will fund our extended Kindergarten program for another five years. The grant awarded us with 170,000 for next year's Kindergarten students and families. Wahoo!

Payette Primary was chosen to be a pilot school for the I-Ready Math assessment, which is a K-2 computerized math assessment being funded by the State of Idaho. This assessment will be available to us for five years, and we are excited to see how it will help teachers inform their instruction. We will be administering our first test run during Summer school in July.

On March 22, our first-grade students performed a spring concert for both students and families. The concert was themed around being responsible pirates. Mrs. Carol Moore, our music teacher, and our first-grade teachers, did an awesome job preparing students for a memorable affair.

On March 21-22 Payette Primary School had our third quarter conferences. We had a good turnout, and around 90 percent of parents invited showed up. Teachers were spoiled with dinner both nights, and did an outstanding job communicating with students and their families.

Sincerely,



Kipp A. McKenzie

# *Westside Elementary School*

*Committed to Excellence*

*MaryBeth Bennett*  
Principal

*Kelly Sullivan*  
Counselor

*Angela Fletcher*  
Secretary

609 North 5th Street  
Payette, Idaho 83661

208-642-3241  
Fax: 208-642-3307

Westside Elementary School  
April PSD Board of Trustees Report

Westside students participated in the annual "Agriculture in the Classroom March 6<sup>th</sup> at TVCC. Students and their chaperones rotated through a variety of hands-on learning stations led by TVCC and local high school FFA students. Our students benefited from a fun filled day of resource education. It provided an opportunity to expose our kids to agriculture opportunities. Additionally, it serves as an introduction for our students to become aware of the local college.

Monday, March 12<sup>th</sup>, I met with representatives from the 3<sup>rd</sup> and 4<sup>th</sup> grades to discuss the transition of Idaho Common Core Standards and skills/concepts that are "must haves" as students exit each grade level. That afternoon I facilitated the same type of meeting between representatives from the 5<sup>th</sup> and 6<sup>th</sup> grades. This was a great opportunity to ask questions and to clarify how best to support our students as they are prepared to enter the next grade level.

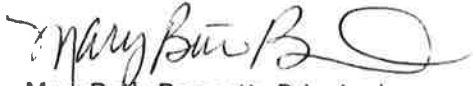
During March, the Westside students participated in the Pennies for Patients Campaign, benefiting families affected by blood cancer. The donation of coins was generous and will be helpful in supporting cancer research and finding effective therapies that increase childhood leukemia survival rates.

On Wednesday, March 21<sup>st</sup>, students who met all three of their Accelerated Reader goals for the third nine weeks participated in Reward Activities. Students were able to choose between a variety of activities for a 45-minute block in the afternoon. Activity choices included PE games, movie, Bingo, Legos, coloring contest, read-in, board games and learning programs. Our students did well, with 205 of our students earning their goals this nine weeks. Students who did not meet their goals were provided with the opportunity to get a head start meeting 4<sup>th</sup> quarter goals through additional learning and reading time. We celebrated student reading achievements with an awards assembly where students received certificates and awards. Report cards for third quarter progress went home with students at the end of the day.

Collaboration day, on April 2<sup>nd</sup> for Westside included time for grade levels to meet, followed by a whole school staff meeting. Payette Police Department officials provided the staff with a good description of lockdown processes and did well at communicating the difference between a "lockdown and continue teaching" scenario and a "lockdown and secure" scenario. This was a time to discuss options available in case of an emergency and to clarify processes. In the afternoon, staff received WIDA training provided by Chastity McAvoy. Westside's school board representative, Trustee Massoth-Gray, completed our afternoon by sharing district and superintendent goals and provided an opportunity for staff to ask questions.

As we move into April, ISAT testing is scheduled to take place, with individual teachers signing up for varying testing dates. Letters to parents will be sent home, prior to testing, by the classroom teacher to notify parents of their student(s) testing days.

Respectfully,

A handwritten signature in cursive script that reads "MaryBeth Bennett". The signature is written in black ink and is positioned above the printed name.

MaryBeth Bennett, Principal

# WARREN E. McCAIN MIDDLE SCHOOL

400 N. Iowa Payette, Idaho 83661 642-4122

Rick Hale – Principal

"Pirate Pride"

March Board Narrative  
McCain Middle School

Third quarter grades were mailed home right before spring break. 333 students received a total of 1961 grades. Of these grades 27.1% were A's, 23.7% were B's, 16.4% were C's, 9.9% were D's, 13.1% were F's, 0.1% were I's (for incomplete), and 9.7% were P's (for pass). For our 6<sup>th</sup>-8<sup>th</sup> grade boys 23.2% of the grades were A's while 17% of the grades were F's. For the girls 31.1% of the grades given were A's while 9.2% of the grades were F's.

Just before spring break we finished up our annual book fair with record sales. Our grandparents luncheon was well attended. Many grandparents chose to pick up their students and take them to lunch this year. We are going to work on encouraging grandparents to eat at school next year. We like to have them here.

The MMS leadership team attended a very informative training in Boise which focused on the work of Robert Marzano. The things we learned and the continued training that will occur supports our school improvement goals.

Tennis and Track meets start this week. We have good sized teams and the kids have been practicing hard.

Respectfully,

Rick Hale

## April Board Narrative Payette High School

We hope everyone enjoyed their Spring Break and are excited to finish another school year strong!

We would like to encourage parents to access up to the second student grade information via the Tyler Sis Parent Portal (<https://sdm.sisk12.com/IDPY360/apphost/TylerSis#/login> ). This will show the gradebook as it stands at the time it is accessed. This is a great tool for parents to see how students are doing in each class and to see specific areas they may be able to improve. If a parent has lost their access somehow they should contact the high school to have it reset.

Spring sports are up and running. Please support these teams as they represent PHS.

Looking ahead we are trying to get an eSports team up and running. We have a club that plays Super Smash Bros currently and is sponsored by Mr. Taylor. We are looking to expand this into other competitive games. This will hopefully help us provide activities for students who do not normally get to participate in a team atmosphere. eSports have really taken off with scholarships being offered at the collegiate level. We have a large group of students who are excited to participate in this. We will need to find some ways to improve our computer capabilities and are working with Mr. Squibb to assess those needs.

We had a busy in-service day on April 2<sup>nd</sup>. We are in the process of completing another school improvement plan as the state has changed the required format for Title 1 schools. This new tool is called the SWIP tool and you may hear more about it. We had several small groups working on different sections. We spent time reviewing our handbook for changes for next year in preparation for it to be presented to the board. We have a committee that is reviewing our discipline policies and procedures at the high school to look for ways to improve our efficiency and effectiveness in that area. We met with officers during our in-service and received guidance from them on how to respond in various lock down situations. We appreciate their working so closely with us. We also received training on how to interpret and use WIDA scores for our ELL students.

PHS administration participated in the accreditation processes for Gem Prep Nampa and Timberline High School this past month. These are wonderful opportunities for administrators to really dig into how other schools operate and bring back ideas for the improvement of PHS.

Thank you for all you do and go Pirates!

Respectfully,

Jason Dransfield

Principal

## Special Education March 2018 Board Narrative

March was an eventful month, and one I can't believe is already over! Special services was busy with the end of the quarter and progress reporting due. We successfully wrapped up reporting for the 194 special services students. State Alt Science assessment were also submitted to SDE successfully prior to leaving for Spring Break!

Trainings were also in plenty during the month. Special Ed Teachers had the opportunity to attend another SESTA training targeted at classroom management in Nampa. Our MMS teacher took full advantage and was excited to share the success of the training, along with upcoming training opportunities. I had the pleasure of attending the Winter Hybrid CASE Conference in Meridian, hosted virtually by CSA, our IEP management and Medicaid billing company. The training sessions focused on the effective implementation of MTSS and supporting buildings toward positive academic and behavioral management systems/structures.

Brittany Waggoner  
Special Education Coordinator  
Payette School District #371