

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 371J, PAYETTE AND WASHINGTON COUNTIES, IDAHO, OCTOBER 9<sup>TH</sup>, 2017 AT 6:30 P.M., IN THE PAYETTE HIGH SCHOOL CHOIR ROOM.

Agenda Review	<p>Chairman Adam Rynearson called the meeting to order in the Payette High School choir room at 6:38 P.M. with Board members Elizabeth Long, Jessica Lowry, Elisa Massoth and Candita Strong present.</p> <p>Chairman Rynearson led those in attendance in the Pledge of Allegiance.</p> <p>Chairman Rynearson reviewed the agenda.</p> <p>Motion was made by Candita Strong and seconded by Jessica Lowry to approve the consent agenda:</p> <ul style="list-style-type: none"> <li>A. Approve minutes for the September 11<sup>th</sup>, and 27<sup>th</sup>, 2017 meetings.</li> <li>B. Approve October 2017 bills</li> <li>C. Personnel Actions:             <ul style="list-style-type: none"> <li>1. Resign Shandi Cortez, Special Education Teaching Assistant</li> <li>2. Resign Christina Cheney, PHS Registrar</li> <li>3. Hire Natalie Sheldon, Special Education Teaching Assistant</li> <li>4. Hire Charlotte Clements, Special Education Teaching Assistant</li> <li>5. Hire Shelby McNeal, PHS Registrar</li> </ul> </li> </ul> <p>Motion carried unanimously.</p>
Board Reports	<p>Trustees reported on their meetings with their assigned schools.</p> <p>The Trustees reviewed the 14 Idaho School Board Association (ISBA) resolutions that will be voted on at the annual ISBA meeting in Coeur D’Alene in November; attached. Chairman Rynearson will represent the Payette School District at the business meeting and will vote based on the discussion at this meeting and the presentations made at the November meeting. Chairman Rynearson was given the latitude by all trustees to vote in the best interest of the Payette School District based on the additional information provided.</p>
Payette School District Policy Manual Amendments and Additions	<p>The following policies were discussed:</p> <ul style="list-style-type: none"> <li>● Amend 301 – Superintendent</li> <li>● Add Policy 501.1 Equal Education, Nondiscrimination and Sex Equity</li> <li>● Add Policy 501.3 Gender Identity and Sexual Orientation</li> <li>● Amend Policy 505.11 Meetings</li> <li>● Amend Policy 505.12 Extra-Curricular Activities</li> <li>● Add Goals to Policy 1000 School-Community Relations</li> <li>● Add Policy 1001.2 Public Participation in Board Meetings</li> </ul>

<p>Payette School District Page 2 October 9, 2017</p> <p>Authorization to Seek Bus Bids</p>	<p>Motion was made by Candita Strong and seconded by Elizabeth Long to adopt the following policies:</p> <ul style="list-style-type: none"> <li>• Policy 301 – Superintendent as presented</li> <li>• Policy 501.1 Equal Education, Nondiscrimination and Sex Equity as presented</li> <li>• Policy 501.3 Gender Identity and Sexual Orientation as presented</li> <li>• Policy 505.11 Meetings amended to strike the word “school” from vehicle as it relates to seatbelts. Students will only be transported in non-school bus vehicles with sufficient functioning seatbelts to accommodate all riders</li> <li>• Policy 505.12 Extra-Curricular Activities as presented</li> <li>• Policy 1000 School-Community Relations as presented</li> </ul> <p>Table Policy 1001.2 Public Participation in Board Meetings</p> <p>Motion carried unanimously.</p>
<p>School Reports</p>	<p>Written reports were provided by each Building Administrator. Reports are attached.</p>
<p>Superintendent Report</p>	<p>Superintendent Robin Gilbert reported on a discussion with Mayor/Realtor Jeff Williams regarding a concern over the property line between the soccer complex/track area and the property owned by the Smith Family Trust. No action was requested, just notice of the discussion.</p> <p>Superintendent Gilbert reported on her participation in a superintendent networking meeting. The meeting connects superintendents statewide from a professional development standpoint.</p> <p>Superintendent Gilbert gave an update on the district wide training and professional development that occurred October 5<sup>th</sup> and 6<sup>th</sup>. Professional, technical and motivational trainings were available for all staff.</p> <p>Superintendent Gilbert attended an SRV conference meeting with Athletic Director Bob Dixon to discuss the decision to allow Mountain Home to move to the 3A division. Based on the input from superintendents and athletic directors throughout the conference, the decision to allow Mountain home to move was reversed. Mountain Home will compete at the 4A level for the 18-19 season.</p>
<p>Executive Session</p>	<p>Clerk Choate read: “Be it resolved by the Board of Trustees of School District 371J Payette, Idaho, as provided in Section 74-206 subsection 1 (d) of the Idaho Code, the Board will now go into executive session at 7:53 P.M. for the purpose of hearing a student request to graduate early. Motion is therefore made by Jessica Lowry and seconded by Candita Strong that the Payette School Board go into executive session.” Motion requires a roll call vote.</p> <p>Voting yes: Elizabeth Long, Jessica Lowry, Elisa Massoth, Adam Rynearson and Candita Strong.</p> <p>Voting no: No one.</p> <p>The board was declared out of executive session at 8:37 P.M. Motion was made by Candita Strong and seconded by Jessica Lowry to allow a Payette High School student</p>

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to graduate one semester early given that all graduation requirements are met and regular meetings with the Payette High School counselor(s) are held to establish a plan for success after graduation.

Adjournment

There being no further business, the meeting adjourned at 7:30 P.M.

*Barbara Choate*

Attest

*Alan Rynearson*

Approved

## October Board Narrative Payette High School

This month at PHS we have been settling into our routine. It feels like students and staff are getting a better handle on the new schedule. I have heard many positive comments from teachers who are enjoying the longer periods with their students. In general most teachers don't like the C days. Next year we will likely change this.

One concerning trend has been the number of fights at PHS. We have had 5 fights in the past 4 weeks. Four of these were situations where one student hit another and that was the end. One of those took place at an away volleyball match. I am concerned about this and hope we have seen the last of them. In addition to the school discipline for each of these we have had police officers involved in several of these with charges pressed in most cases.

We had parent teacher conferences. They went well and we had a lot of positive feedback on the energy of our staff.

We are trying this year to try to get students involved in extracurricular activities. We tied having a Pirate Friday to attendance in the student section at various events. The attendance requirements are fairly high but attainable. This has resulted in many students attending activities they might not otherwise attend. One of my favorite examples was 68 students attending the JV football game. Most of them showed up towards the end of the second-quarter and stayed for the rest of the game. There was a noticeable change in the performance of the JV football team. One student in particular had missed on several catching attempts in the first quarter. Once the crowd reached a sizable amount he hardly ever dropped a pass. I had some players tell me that they had never hit that hard before. They told me that they were trying harder because of the student section. The student section started chanting the name of one player in particular who came off the field with the biggest grin I've ever seen. What I hope we accomplish through this is a shift in culture and school spirit. I want more of our students to be proud to support each other and proud to compete for our school. Most of them already are but I'd like to increase that amount and get more kids involved in extracurricular activities. We want it to be fun to cheer on our teams and fun to compete. Student council is working with me on future goals to help involve more students. One of these involves taking a bus of students to cheer on the JV football team in Weiser on Oct 12<sup>th</sup>!

We have received notification from the Board of Control that we will likely receive a letter of concern regarding sideline behavior of our football coaches. I have shared these concerns with Coach Crofts and he will take steps to reign in himself and his coaches. We love their passion but have requested it be controlled in a more positive way.

I would like to request some clarification on part of the dress code. It reads, "Pants/Shorts will have no holes or tears above the knee." We discovered this past month that some schools are interpreting that one way and others a different way. The question arises about holes or tears that have been patched. Are those allowed? Currently some schools are allowing patched holes and tears others are not. Another dress code question is related to peekaboo sleeves. These are sleeves that expose the shoulder. The dress code says "All tops will have sleeves". Some schools are allowing these and others are not. I appreciate any clarification that could be provided.

I will be seeking additional funding for technology at PHS. I will be meeting with Mrs. Gilbert to assess our needs. This is one area we must improve. Our accreditation report has listed this as one area we must improve.

We are looking forward to homecoming this next week. We will again be taking the entire school on a hayride to the other three PSD schools on October 13<sup>th</sup>.

Respectfully,

Jason Dransfield

Principal

# WARREN E. McCAIN MIDDLE SCHOOL

400 N. Iowa Payette, Idaho 83661 642-4122

Rick Hale – Principal

"Pirate Pride"

October Board Narrative  
McCain Middle School

We have reached our first progress report and completed our fall parent/ teacher conferences.

Progress report grade distribution analysis:

A—39.1% of total grades given  
B—24.1% of total grades given  
C—13.4% of total grades given  
D—7.4% of total grades given  
F—8.2 % of total grades given  
P (pass)—7.9% of total grades given

Average progress report grades by subject:

Math: 6<sup>th</sup>—77.93%. 7<sup>th</sup>—80.23%. 8<sup>th</sup>—79.89%  
Language Arts: 6<sup>th</sup>—75.07%. 7<sup>th</sup>—75.11%. 8<sup>th</sup>—81.61%.  
Social Studies: 6<sup>th</sup>—89.40%. 7<sup>th</sup>—70.62. 8<sup>th</sup>—80.20%.  
Science: 6<sup>th</sup>—78.98%. 7<sup>th</sup>—79.89%. 8<sup>th</sup>—76.83%.

Our most recent staff meeting dealt with snow day calling procedures, the new teacher evaluation calendar, the new Tyler student and parent portals, and our fundraiser kickoff.

RTI meetings are underway and are scheduled for twice monthly.

We can now email announcements to our entire parent email list in Tyler. The MMS Facebook page is being updated regularly. The revitalized school newspaper is being sent out to all parents and posted online.

We have ordered new basketball uniforms for 7<sup>th</sup> and 8<sup>th</sup> boys and girls teams. Our former uniforms were approximately 13 years old.

Our 8<sup>th</sup> grade B volleyball team is currently undefeated (including a win at Fruitland).

Respectfully,

Rick Hale

# *Westside Elementary School*

*Committed to Excellence*

*MaryBeth Bennett*  
*Principal*

*Kelly Sullivan*  
*Counselor*

*Angela Fletcher*  
*Secretary*

609 North 5th Street  
Payette, Idaho 83661

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## Westside Elementary School October PSD Board of Trustees Report

Westside is off and running with all programs. Our robotics' competition team has begun their coding, researching and planning for competition. Our team consists of three fourth graders and five fifth graders. Water is the topic this year, with the theme: "On your mark, get set, flow! Drink in the 2017/2018 Hydro Dynamics season and learn all about water – how we find, transport, use, or dispose of it". This team is headed by volunteers Shannon Kelly and Paula McElroy. The two teachers then teach classes in the spring during our 21<sup>st</sup> After School sessions on coding.

Our Title I interventions are in full swing, serving students in the areas that data indicates they were qualified for supports in- reading skills, decoding words, math supports, pre-teaching of concepts and English Language Learners. We had two parents return the refusal of services, but after follow-up with them, they misunderstood and wanted the support for their student. The teacher representative from each grade level provides curriculum outlines for reading in the general education classroom so Title I can support the vocabulary and skills that students will be seeing during their intervention sessions. This compliments the general education classroom with supports that are meaningful.

Westside held Parent-Teacher conferences on Wed., September 20<sup>th</sup> and Thurs., September 21<sup>st</sup>. The fourth-grade teachers were able to meet with 88% of their parents and the fifth-grade teachers met with 84% of their parents. Teachers who were unable to make contact with parents, continue to try to meet with them, even if it's by phone call. It takes a strong partnership between home and school to have the best possible outcome for students.

Westside has begun sales for its 11<sup>th</sup> annual potato feed and raffle to take place on Thursday, October 12<sup>th</sup> from 5:00-7:00P.M. Students are selling meal tickets and raffle tickets until October 3<sup>rd</sup>. Purchases can also be made at the door. We will have silent auction items available as well. Costs are: \$0.50 per raffle ticket, \$5.00 for an adult meal, \$2.50 for a child meal, and to-go containers are available if needed.

On September 6<sup>th</sup>, I met with certified staff to discuss the expectations for observations and evaluations. The Charlotte Danielson Framework rubric was provided to them and discussion occurred regarding format and expectations. My teachers have signed up for formal observations and we have begun.

I'd like to recognize two of our Westside team members' efforts in diligently working through challenges with the Tyler SIS gradebook and grade reporting components- Administrative Assistant, Mrs. Angela Fletcher and fourth-grade teacher, Mrs. Shannon Kelly. They have taken a lot of extra time and visits with Tyler SIS support people to get things ironed out.

In addition, I shared by e-mail the no longer "secret" information of our fifth-grade teacher, Paula McElroy being named Idaho's Elementary INDEEDS Educator of the year.

The Idaho Technology Council will bestow the INDEEDS awards to McElroy and George at its 2017 Hall of Fame gala Oct. 24 at Boise Centre on the Grove. In addition to the accolade, each teacher will receive a check for \$2,000 and funding to attend any STEM-related national conference, plus their schools will receive \$2,000 each to fund STEM initiatives. The STEM Action Center, Micron Foundation, Idaho National Laboratory, Discovery Center of Idaho, Idaho Power, Kount, Vynyl, Trailhead, Black Box VR, and New Matter are providing the prize package.

Respectfully,



MaryBeth Bennett



**KIPP McKENZIE**  
*Principal*

**MARITZA OLVERA**  
*Secretary*

**YESSSENIA HERNANDEZ**  
*Registrar*

**1320 3<sup>rd</sup> AVE. NORTH • PAYETTE, ID 83661 • (208) 642-3379**  
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Payette School Board Report

Payette Primary School, October 9

Our Reading Literacy Plan is up and running at Payette Primary School, and it has been turned into the State Department of Education for review. All kindergarten students scoring (2) strategic or (1) Intensive on the Legacy IRI are receiving an additional 30 minutes of intervention. Kindergarten Students were given the Early Literacy Assessment to determine what interventions should help them. 1-2 grade students are receiving 45 additional minutes of intervention ranging from phonemic awareness, fluency, and to extension activities and enrichment opportunities at their level. All students were sent home an Individualized Literacy Plan with their progress reports on Friday, September 29. We are working on a Literacy Night coming up in November. We are trying to book an author/story teller to entertain students, while parents will receive education on literacy activities available to them and their students, including MyOn, which is an on-line book library available to students and parents and kids on a variety of devices, to promote reading activities over video games and other non-educational activities. Information on literacy interventions being carried out by teachers will be shared at the Literacy Night, as well. A flier will be sent home just as soon as we finalize the details of that night. Nancy Patterson is working diligently with grade level on intervention models, and I am working with staff in regards to achievement data. We are expanding our school improvement team to include parents and community members in an effort to raise student achievement and literacy awareness in Payette. Our next meeting will be on October 10, at 3:00. A copy of our complete Literacy Plan is available for review on our district website.

As a staff, we have identified 5 key Idaho State Standards at each grade level in both ELA and Math where we did not show mastery of those concepts on the third grade 2017 Spring ISAT or on the Spring 2017 Star 360 assessments. Grade level teams have until October 20 to turn in their plans to me determining how they will teach those standards to mastery, and how they will assess their students' progress towards mastery. We will be charting that progress using STAR 360 data by each concept quarterly, and individual weekly progress will be charted in class or by our Intervention classes.

Kipp A. McKenzie

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October School Board Report  
Payette Education Center

September was a fantastic month of learning and staff development. Our teachers attended a workshop designed on Educating Difficult Learners in Nampa on 9/21, and brought back fresh knowledge regarding behavioral intervention and accessing student skill through cooperation. An array of teachers, paraprofessionals and principals then attended our first Right Response Training, hosted by 2 of our very own from within the special education department. Mrs. Kari Kerfoot, School Psych Intern, and Mrs. Casie Stromberg, Behavioral Interventionist Para, educated this group on de-escalation techniques, behavioral intervention and escorts/restraints with those that are a harm to themselves or others, while reinforcing that use of such physical techniques is a final and last resort in safety and security measures. Our maiden training was a success, and feedback from those in attendance has been positive. Our second training is scheduled to kick off on 10/11. It is our goal to train first responders within our district in the Advanced Right Response training which includes the physical system of support, and expand our efforts to within the general education base with the Elements training which focuses on behavioral intervention and techniques. This type of training has been identified as a need in the previous year, and one we are working hard to support, expanding beyond our department, to unite our efforts toward healthy student social-emotional development.

It also should be mentioned that this month we were the fortunate recipients of almost \$30,000 in curriculum donated by a close friend and fellow educator. This curriculum includes teacher and student resources, disposables, and manipulatives for reading and math spanning K-12. We are very excited to put our good fortune to work, and support the general education initiatives! At this time, we have retrieved 2 of 3 loads, and will be picking up the 3<sup>rd</sup> within the coming weeks. Teachers are making their way to collect their buildings needs, and begin implementation as the curriculum is arriving. Naturally, the PEC conference room took the largest hit and is filled with boxes! The décor is a sight for sore eyes!

Lastly, our teams have begun the process of program review, specifically within the Preschool and PEC programming. This is a great stride for us, given the amount of change implemented last year at a systems level. Being in a place where our department can openly and honestly evaluate, together, with a common goal of growth and continued change for the betterment of our students is an accomplishment I am beyond proud of! Growth mindset is strong within our group as we continue to develop our approaches and hone our skills.

Respectfully,

Brittany Waggoner  
Special Education Coordinator