

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 371J, PAYETTE AND WASHINGTON COUNTIES, IDAHO, OCTOBER 12, 2015 AT 7:00 P.M., IN THE PAYETTE HIGH SCHOOL CHOIR ROOM.

	<p>Chairman Adam Rynearson called the board meeting to order in the Payette High School choir room at 7:00 P.M. with Board members Jessica Lowry and Elisa Massoth present. Greg Kelley and Candita Strong were excused.</p>
Agenda Review	<p>Chairman Rynearson led those in attendance in the Pledge of Allegiance.</p>
	<p>Chairman Rynearson reviewed the agenda and asked if there were any corrections. There being none, motion was made by Jessica Lowry and seconded by Elisa Massoth to approve the consent agenda as presented.</p>
Consent Agenda	<ul style="list-style-type: none"> A. Approve minutes for September 14th and 29th, 2015 Meetings B. Approve October 2015 bills C. Personnel Actions <ul style="list-style-type: none"> a. Hire Mr. Duane Higley – PHS Assistant Athletic Director <p>Motion carried unanimously.</p>
Introduction	<p>Principal Mark Heleker introduced a new teacher that was unable to attend the September board meeting, Mr. Ken Nakis.</p>
Teacher Recognition	<p>Principal Heleker recognized and thanked Ms. Peggy Godby for the outstanding work she is doing to promote student achievement at Payette High School. In addition to teaching American Government, Ms. Godby is the social studies department chairman and she is responsible for ensuring the completion of the senior projects which is a state graduation requirement. Ms. Godby was thanked by the board for her tremendous efforts to ensure the success of our students.</p>
Adopt School Board Goals	<p>Trustee Jessica Lowry presented the mission statement and board goals compiled by the School Board Success Committee:</p> <p>Mission Statement: “The Payette District School Board of Trustees is committed to supporting continuous improvement leading to student achievement and student success.”</p> <p>Board Goals:</p> <ul style="list-style-type: none"> 1. Have student achievement be our top priority and focus <ul style="list-style-type: none"> a. Use data to track student and school improvement <ul style="list-style-type: none"> i. Learn what data is important to review and with what frequency ii. Review and understand data consistently as a Board so that improvement of the district is tracked and measured. iii. Task Superintendent with preparation of data for presentation to the Board iv. Display data in each school where everyone can see it b. Discuss student achievement at every Board meeting

- c. Make sure that teacher performance/evaluations are consistent with student achievement
 - d. Continue to acknowledge outstanding student achievement/accomplishments (parade of champions, student of the month, etc.)
 - e. Acknowledge outstanding teacher performance at Board meetings to recognize their efforts regarding student achievement.
2. Create a strategic plan with clear defined goals, measurable methods of school improvement and ways of requiring accountability.
- a. With the help of professional trainers, assess the needs of our district and help us create a strategic plan based on those needs.
 - b. Use the subcommittee to gather additional data and information for presentation to the Board for school improvement throughout the strategic plan process and throughout the year.
 - c. Conduct frequent Board work sessions to create the strategic plan immediately and to then improve upon and change the plan as needed.
 - d. Review District policies for consistency with strategic plan and make changes to policy if needed.
 - e. Use new strategic plan to guide Board decisions.
3. Have a fully trained school Board so that all members are effectively and actively participating in the improvement of the school district.
- a. Use the \$4000 funds allocated by the legislature for Board training
 - b. Encourage Board members to attend training sessions whenever possible
 - c. Have every Board member read the book “The Essential School Board Member Book,” and follow up with an agenda item for board members to discuss it.
 - d. Have 5-10 minute Board trainings at each monthly meeting.
 - e. Have board work sessions throughout the year to improve board effectiveness.

Motion was made by Elisa Massoth and seconded by Jessica Lowry to adopt the goals and mission statement and self-assessment and strategic plan direction and tasks to the superintendent. The question was opened for discussion by Chairman Rynearson.

Motion was made by Chairman Rynearson and seconded by Jessica Lowry to amend goal 2b. by adding “strategic planning” as an identifier to the sub-committee and striking “and throughout the year”. The amendment was opened for discussion.

Clerk Barbara Choate called a point of order for clarification noting that the current strategic planning committee was a specifically tasked committee and not a standing committee thereby terminating upon the acceptance of the strategic plan.

Elisa Massoth called the question for the amendment. The amendment failed.

Elisa Massoth called the question for the original motion. Motion passed.

<p>Payette School District Page 3 October 12, 2015</p> <p>Idaho Leads Strategic Direction</p>	<p>Superintendent King gave an overview of the private firm, Idaho Leads, and the details of what Dr. Heather Williams will be doing to gather data for the strategic direction when her firm is on site October 27th and 28th. Conversations with students, parents, teachers, trustees and more will be part of the process. Needs assessments will be conducted including curriculum, attendance and discipline. The needs of our students and staff will drive the strategic plan. Achieving positive change is possible with the collaborative relationship between board, staff, students and community. A report will be provided at the November Board of Trustee meeting.</p>
<p>Academic Achievement Goals</p>	<p>Building administrators presented their academic achievement goals and additional data on test scores. Trustee Massoth tasked Superintendent King to obtain copies of the PHS lesson plan logs, a list of department chair recommendations/improvements and available data regarding student achievement.</p>
<p>Recess</p>	<p>Chairman Rynearson called for a recess at 9:40P.M. The meeting reconvened at 9:49P.M.</p>
<p>Suspend the Meeting Rules</p>	<p>Motion was made by Adam Rynearson and seconded by Elisa Massoth to suspend the standard meeting rules and continue the meeting past 10:00P.M. Motion carried unanimously.</p>
<p>Volunteers</p>	<p>Building administrators presented their policies and recruitment efforts for volunteers. Concern regarding the need for and cost of a criminal history check was discussed as it can be viewed as a road block for volunteers that are unable to pay the cost. Superintendent King noted that the Idaho Code is clear on this subject; the Board of Trustees has the responsibility of ensuring the safety of students. Criminal history checks (CHC) are required in any situation where an adult will be left unsupervised with a student. Building administrators explained the situations where they require a CHC. The majority of situations do NOT require the completion of a CHC. Schools also have programs in place to cover the costs of the CHC in situations where it is warranted and the individual cannot afford it.</p>
<p>Amend PSD Policy #504.1</p>	<p>Superintendent King presented an amendment to Payette School District Policy #504.1 – Graduation Requirements. The amendment is requested to eliminate items that are no longer required and to update the language to comply with the current academic and assessment environment. Motion was made by Jessica Lowry and seconded by Elisa Massoth to amend Policy #504.1 as presented. Motion carried unanimously.</p>
<p>Mandatory Posting Laws</p>	<p>Clerk Choate reported that the Payette School District is in compliance with the mandatory records posting requirements of Idaho’s transparency laws. Certified staff contracts had not been posted due to a concern over publishing employee signatures. The signatures have been redacted and the contracts will be posted.</p>
<p>Declare a Service Vehicle Excessive Equipment</p>	<p>Clerk Choate asked the board to declare a 1993 Chevrolet pick-up previously used by the transportation supervisor excessive equipment. The truck has exceeded its useful life. Motion was made by Adam Rynearson and seconded by Jessica Lowry</p>

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Executive Session
Cancelled

Adjourn

to declare the truck excessive equipment and dispose of according to statute.
Motion carried unanimously.

A vote to go into executive session was not possible as a two-thirds majority of the governing body was not present. Items scheduled for executive session will be addressed at the next earliest meeting.

The meeting adjourned at 10:20 P.M.

Barbara Choate

Attest

Alan Rynearson

Approved