MINUTES OF THE ANNUAL MEETING OF THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 371J, PAYETTE AND WASHINGTON COUNTIES, IDAHO, JULY 13<sup>h</sup>, 2015 AT 7:00 P.M., IN THE PAYETTE HIGH SCHOOL CHOIR ROOM.

A board training session was held at 5:45 P.M. in the Payette High School choir room with Idaho School Board Association trainer Krissy Lamont. Adam Rynearson, Jessica Lowry, Candita Strong and Elisa Massoth Gray were present for the training. No business was conducted during the training session.

In the absence of a returning board chairman or vice chairman, as the Clerk to the Board of Trustees, Barbara Choate called the meeting to order in the Payette High School choir room at 7:00 P.M. with board members Greg Kelley, Jessica Lowry and Adam Rynearson present.

Clerk Choate led those in attendance in the Pledge of Allegiance.

#### Annual Meeting

#### ANNUAL MEETING:

- A. Clerk Barbara Choate administered the Oath of Office for Zone 2 Trustee Candita Strong and Zone 4 Trustee Elisa Massoth Gray. All Trustees signed the Code of Ethics for School Board Members.
- B. Nominations for the chairman of the board were opened. Motion was made by Jessica Lowry and seconded by Elisa Massoth Gray to nominate Adam Rynearson as Chairman for the 2015-2016 term. Motion was made by Elisa Massoth Gray and seconded by Jessica Lowry to cease nominations and cast a unanimous ballot. Motion carried unanimously. Motion to elect Adam Rynearson passed unanimously. Clerk Choate turned the meeting over to Chairman Rynearson. Motion was made by Adam Rynearson and seconded by Jessica Lowry to nominate Greg Kelley as Vice Chairman for the 2015-2016 term. There being no additional nominations, Chairman Rynearson stated that nominations would cease and the ballot be cast to elect Greg Kelley as Vice Chairman. Motion carried unanimously.
- C. Chairman Rynearson recommended adoption of Roberts Rules of Order as the standard meeting rules. Motion was made by Jessica Lowry and seconded by Candita Strong to adopt Roberts Rules of Order as the standard meeting rules. Motion carried unanimously.
- D. Chairman Rynearson recommended continuing the regular meeting on the second Monday of the month beginning at 7:00 P.M. and concluding no later than 10:00 P.M. in the Payette High School choir room. An earlier meeting time was discussed and found not viable. Motion was made by Jessica Lowry and seconded by Greg Kelley to set the regular meeting time as the second Monday of the month at 7:00P.M. concluding no later than 10:00 P.M. Motion carried unanimously.
- E. Chairman Rynearson appointed Jessica Lowry Finance Chairman and Elisa Massoth Gray to the finance committee. Greg Kelley as the lead negotiator and Candita Strong were appointed as the Negotiations Team for 2015-2016.
- F. Chairman Rynearson appointed Barbara Choate as Clerk; Kristi

- Townsend as Treasurer; Quest CPAs as Auditors; and Bert Osborn as Attorney for 2015-2016. Motion was made by Jessica Lowry and seconded by Greg Kelley to approve the appointments. Motion carried unanimously.
- G. Chairman Rynearson appointed the school secretaries/bookkeepers as assistant treasurers for their buildings for 2015-2016. Motion was made by Greg Kelley and seconded by Jessica Lowry to approve the appointments. Motion carried unanimously. The Trustees thanked the individual school secretaries and treasurers for the excellent job they do with the school financials. The 2014-2015 audit of the individual schools financial records is complete and Dan Coleman of Quest CPAs has again commented on the exceptional job each of the schools perform.

## Agenda Review

Chairman Rynearson reviewed the agenda and asked if there were any introductions. Superintendent Pauline King extended a special welcome to the Payette Boosters, The Gray Family and football coach Carl Keever.

Chairman Rynearson reviewed the consent agenda. Elisa Massoth Gray made a motion to move item C to executive session to discuss hiring personnel. Motion was seconded by Jessica Lowry. Motion carried unanimously.

- A. Approve Minutes of June 8, and June 30, 2015 meetings
- B. Approve July 2015 bills

Motion was made by Jessica Lowry and seconded by Candita Strong to approve items A. and B. of the consent agenda. Motion carried unanimously.

## August Special Meeting Time

Motion was made by Jessica Lowry and seconded by Candita Strong to move the August 10<sup>th</sup>, 2015 meeting time to 6:00 P.M. to accommodate the auditor's schedule for presentation of the 2014-2015 audit report. Motion carried unanimously.

## Payette Booster Presentation

Chairman Rynearson introduced Payette Booster Club president Traci Sweet. Ms. Sweet reviewed the many activities, fund raisers and community involvement events of the Payette Booster Club. The Payette Booster Club is not just an athletic support group. The organization has developed into a whole-community youth support organization. They have raised in excess of \$12,000 during the 2014-2015 school year to support youth organizations in Payette. Ms. Sweet presented information about the kick off pep rally that will occur September 10<sup>th</sup> in Kiwanis Park. Sincere appreciation was extended by the Board for all the efforts of the Payette Booster Club for the schools. Superintendent King will meet with Ms. Sweet to develop a communication plan with the Payette Booster Club.

# MMS E-Content Bid Presentation

McCain Middle School Principal Rick Hale presented the preliminary results of the bid opening for the McCain Middle School E-Content curriculum. Three bids were received by the bid deadline and opened publicly July 6<sup>th</sup>, 2015. The minutes of the bid opening are attached. The three bid prices as well as the content of the bids significantly vary. Principal Hale with the assistance of Federal Programs Director Lonnie Johnson, lead teachers and the technology committee are reviewing the programs and sample curriculum to determine if the presented information complies

Payette School District July 13, 2015 Page 3 with the bid and meets the teachers' expectations for curriculum. A request to accept a bid or reject all bids will be made at the August, 10, 2015 board meeting.

General Education Pre-School Presentation and Request to Approve Federal Programs Director Lonnie Johnson and 21<sup>st</sup> Century All Day Kindergarten Director Michelle Nutt presented an overview and request to approve a general education pre-school. The current pre-school is funded by federal special education funds and therefore only available to special education students. Research was presented by Mr. Johnson, Ms. Nutt and supported by Payette Primary School Principal that shows a majority of our students are not prepared to attend school when they reach kindergarten age and there are very few pre-school options in Payette. WICAP has a waiting list and other options are private so incur a cost to participants that many cannot afford. Mr. Johnson explained that the Rural and Low Income School (RLIS) funding that the Payette School District currently receives would be used to fund the pre-school program. RLIS is a sub-group of Title 1-A and part of the consolidated grant application. Funding is based on the needs of the district and the allowed expenses are outlined in federal standards. The pre-school has been deemed an allowable expense.

RLIS funding has been received by the district for the last 4 years and used for professional development and staff motivation. The amount allocated to the Payette School District has significantly increased and is expected to stay at the increased level due to the poverty levels, migrant populations and homeless populations in our district. The increased funding amounts would fund the pre-school venture. The initial plan is to limit the program to 30 students. Qualification for entrance into the program will be a designation of migrant, limited English proficiency and non-participation in any other pre-school opportunity. A student served by WICAP would not be served by the Payette School District pre-school program. A student on the WICAP waiting list would qualify for one of the 30 spaces. The same 90% attendance rule that applies to all Payette School District students will apply to pre-school children to retain their seat in class.

PPS Press Release

Motion to approve the general education pre-school was made by Jessica Lowry and seconded by Candita Strong. Motion carried unanimously.

Principal Kipp McKenzie presented a press release that was the result of a visit to the Payette Primary School by the Idaho State Department of Education. The press release highlights many of the motivational opportunities and rewards that students receive for achieving academic goals. The press release also presents the extended learning opportunities available to all students; all day kindergarten, music with Crossroads Music Academy and social skills that include table manners in a formal setting. The press release is expected to be published by the Argus Observer, Independent Enterprise and the Idaho Statesman. A copy of the press release is attached.

**Executive Session** 

Barbara Choate read: "Be it resolved by the Board of Trustees of School District 371J Payette, Idaho, as provided in Section 74-206 (b) and (d) of the Idaho Code, the Board will now go into executive session at 7:59P.M. for the purpose of a student request to reinstate credits and to discuss hiring teachers. Motion is therefore made by Jessica Lowry and seconded by Greg Kelley that Payette School Board go into

Payette School District July 13, 2015 Page 4 executive session."

Voting yes: Greg Kelley, Jessica Lowry, Elisa Massoth Gray, Adam Rynearson and

Candita Strong Voting no: No one.

Chairman Rynearson asked all members of the audience to leave the meeting room. The individuals authorized to participate in the executive session would be invited back into the room for their individual reviews.

The Board was declared out of executive session at 8:39 P.M.

Motion was made by Greg Kelley and seconded by Jessica Lowry to reinstate course credits to a PHS student for biology and English with the option to revoke credits if the attendance policy is not adhered to for the 2015-16 school year. Motion carried unanimously.

Motion was made by Greg Kelley and seconded by Jessica Lowry to approve item "C" from the consent agenda:

#### C. Personnel Actions

- 1. Hire:
  - a. Brandy Bratcher PHS science teacher
  - b. Mark Murdock PHS/MMS music teacher
  - c. Jeremy Sweet PHS assistant football coach

Motion carried unanimously.

The meeting adjourned at 8:41p.m.

Attest

Approved