

# APPLICATION FOR EMPLOYMENT

Payette School District No. 371J

20 North 12<sup>th</sup> Street  
Payette, Idaho 83661  
(208) 642-9366

All positions are filled without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status. Inquiries regarding the application of these regulations may be referred to Rick Hale, Principal, McCain Middle School, (208) 642-4122, 20 North 12<sup>th</sup> Street, Payette, Idaho 83661.

(PLEASE PRINT)

Position Applied For \_\_\_\_\_

Date of Application \_\_\_\_\_

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Middle Initial \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Telephone Number(s) \_\_\_\_\_

Have you ever filed an application with the District Before?  Yes  No

If Yes, give date(s) \_\_\_\_\_

Have you even been employed by the District Before?  Yes  No

If Yes, give date(s) \_\_\_\_\_

Are you currently on "lay-off" status subject to recall?  Yes  No

Are you prevented from lawfully becoming employed in this country because of visa or immigration Status?  Yes  No

Proof of citizenship or Immigration status will be required upon employment.

On what date would you be available for work? \_\_\_\_\_

Are you available for work:  Full time  Part Time  Shift Work  Temporary

Can you travel if a job requires it?  Yes  No

Have you been convicted of a felony?  Yes  No

Conviction will not necessarily disqualify an applicant from employment

If Yes, please explain and identify type of felony and jurisdiction: \_\_\_\_\_

## REFERENCES:

Give name, address, and telephone number of three references who are not related to you and are not previous employers.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

| Education  | Elementary School |   |   |   |   | High School |    |    |    |   | Undergraduate College/University |   |   |   | Graduate Professional |   |   |  |
|--|-------------------|---|---|---|---|-------------|----|----|----|---|----------------------------------|---|---|---|-----------------------|---|---|--|
| School Name and Location   |                   |   |   |   |   |             |    |    |    |   |                                  |   |   |   |                       |   |   |  |
| Years Completed  | 4                 | 5 | 6 | 7 | 8 | 9           | 10 | 11 | 12 | 1 | 2                                | 3 | 4 | 1 | 2                     | 3 | 4 |  |
| Diploma/Degree   |                   |   |   |   |   |             |    |    |    |   |                                  |   |   |   |                       |   |   |  |
| Describe Course of Study   |                   |   |   |   |   |             |    |    |    |   |                                  |   |   |   |                       |   |   |  |
| Describe any specialized training, apprenticeship, skills and extra-curricular activities      |                   |   |   |   |   |             |    |    |    |   |                                  |   |   |   |                       |   |   |  |
| Describe any honors you have received  |                   |   |   |   |   |             |    |    |    |   |                                  |   |   |   |                       |   |   |  |
| State any additional information you feel may be helpful to us in considering your application |                   |   |   |   |   |             |    |    |    |   |                                  |   |   |   |                       |   |   |  |

**EMPLOYMENT HISTORY (Start with most recent and list any military service)**

| Employer:                    | Description of Work Performed |
|------------------------------|-------------------------------|
| Address:                     |                               |
| Telephone Number(s):         |                               |
| Job Title: Supervisor:       |                               |
| Dates Employed:<br>From: To: |                               |
| Reason for Leaving:          |                               |

| Employer:                    | Description of Work Performed |
|------------------------------|-------------------------------|
| Address:                     |                               |
| Telephone Number(s):         |                               |
| Job Title: Supervisor:       |                               |
| Dates Employed:<br>From: To: |                               |
| Reason for Leaving:          |                               |

List professional trade, business or civic activities, and offices held.

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Skills and qualifications (please summarize).

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**APPLICANT'S STATEMENT**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that any employment relationship with the District is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause. It is further understood that the nature of this "at will" employment relationship may not be changed by any act unless such change is specifically acknowledged in writing by the Board of Trustees of the District.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules, regulations and policies of the district.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date